



SERVIÇO PÚBLICO FEDERAL
UNIVERSIDADE FEDERAL DE SANTA CATARINA
CENTRO DE CIÊNCIAS FÍSICAS E MATEMÁTICAS
PROGRAMA DE PÓS-GRADUAÇÃO EM FÍSICA
CAMPUS UNIVERSITÁRIO REITOR JOÃO DAVID FERREIRA LIMA - TRINDADE
CEP: 88040-900 - FLORIANÓPOLIS - SC
TELEFONE (048) 3721-2308
E-mail: ppgfsc@contato.ufsc.br

Notice nº 02/PPGFSC/2017

ADMISSION PROCESS TO THE ENTRANCE AT THE MASTER IN PHYSICS

The Coordinator's Program in Physics of the Federal University of Santa Catarina (PPGFSC/UFSC), in exercise of his statutory duties attributed by the Normative Resolution nº. 05/CUn/2010, de 27 de abril de 2010 and by the Program's Internal Regulation, makes public and establishes the norms for the realization of the admission process destined to select candidates for the master's program.

1. PURPOSE

1.1. This notice will initiate the admission process for the entrance in the master's program of PPGFSC/UFSC, which aims to provide a program of scientific and professional improvement to the egresses from the physics' degree in the correlated areas through the advanced studies and scientific research.

2. TIMELINE

- Release notice on the website and the program's wall: May 3, 2017;
- Application deadline to the admission process in the Graduate Program in Physics of UFSC: May 3, 2017 at 10 am to June 5, 2017 5 pm;
- Approval of submissions: June 6, 2017 after 5 pm;
- Deadline for filing an appeal of the submissions' approval: June 6, 2017 after 5 pm to June 8, 2017 at 5 pm;
- Release of approval submissions after analyzing the filing of appeals: June 9, 2017 after 5 pm;
- Final release: June 23, 2017 after 5 pm;
- Deadline to filing of appeal for the final release: June 23, 2017 after 5pm to June 25, 2017 at 5 pm;
- Final release after analyzing filing of appeal: June 30, 2017 after 5pm;
- Deadline to make pre-registration: July 3, 2017 to July 21, 2017.



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3. REGISTRATION

3.1. Eligible candidates must have a Bachelor's Degree, licentiate's degree in Physics or a graduation course in the field of exact sciences and/or engineering.

3.2. To apply for the admission process in the master's course the candidate must follow these procedures:

a) **Fill the on-line form**, available at:

<http://ppgfsc.posgrad.ufsc.br/ficha-de-inscricao-on-line-processo-seletivo-mestrado/>

b) Attach to the on-line form the following documents:

- **Digitalized copy of a valid government issued identification with photo;**
- **Digitalized copy of graduate diploma (dual sided).** For the purposes of inscription in the admission process could accept other documents certifying that required education criteria were or will be met before registering in the PPGFSC/UFSC, at the date defined by the UFSC academic calendar to the second semester - 2017/2 in the Graduate Programs;
- **Digitalized copy of updated academic record from the graduation;**
- **Digitalized copy of the *Curriculum Lattes/CNPq*** updated, available at <http://lattes.cnpq.br/> with all proof's copies. The foreign candidates can present a *curriculum vitae* in free format;

3.3. The total size of all attached documents cannot be over 25 MB (twenty-five megabytes).

3.4. The candidates are encouraged to provide, up to 2 (two) recommendation letters from professors who knows the candidate. The letters have to be written in an appropriate form, available at:

<http://pgfsc.paginas.ufsc.br/files/2016/05/Carta-de-recomendacao.doc> and send to the e-mail: ppgfsc@contato.ufsc.br.

3.5. No late submissions will be accepted. No fax, mail and/or similar submissions will be accepted.

3.6. The candidate has to inform in the on-line form (see item 3.2) his/her inscription number in the *Exame Unificado de Pós-Graduações em Física – EUF* (Unified Physics Exam) and the month that he/she took the EUF. Only one inscription number will be accepted, corresponding to any of the 2 (two) last editions of EUF, including the edition of EUF for the second semester 2017/2.



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4. ABOUT THE ADMISSION PROCESS

4.1. The admission process for the master's candidates will consist in two partial grades: standardized grade of EUF (N1) and *curriculum vitae* rating (N2).

4.2. The final grade (NF – *nota final*) will be done by the expression: $NF = N1 + N2$.

4.3. The normalized grade of EUF (N1) will be calculated by formula:

$N1 = [(Grade\ EUF \times 5.0) / (Median\ do\ EUF)]$, where the “Median of EUF” refer to the median grade of EUF in the edition toked by the candidate. The grade N1 will be calculated until the second decimal place.

4.4. A candidate who has N1 lower than 1.5 (one comma five) will be disqualified.

4.5. The grade N2 consists analyzing the *curriculum vitae* of the candidate. The *curriculum vitae* has to be send with documents and the proof copies, which will be analyzed by the Admission Process Committee according to the following criteria:

- a) Paper accepted at indexed journal: maximum of 1 (one) point per paper. It's necessary to furnishes a copy of the first page's paper;
- b) Academic Works complete at annuals conference: maximum of 0.5 (zero comma five) points per work. It's necessary to furnishes the proof of submission and copy of the work;
- c) Paper submitted to publication at indexed journal: maximum of 0.5 (zero comma five) points per work. It's necessary to furnishes proof of submission and copy of the work;
- d) Oral presentation of work in conferences: maximum of 0.3 (zero comma three) points per presentation;
- e) Other items: maximum of 1 (one) point to the sum of all items, including scientific initiation.

4.6. The maximum total punctuation of the grade N2 will be 2 (two) points.

4.7. Greater importance will be given to publications in which the candidate is the main author and for the publications linked to their research area.

5. RESULTS RELEASE

5.1. The result of the admission process will be noticed by the Internet, at the address: ppgfsc.posgrad.ufsc.br and at the wall of PPGFSC/UFSC according to the stipulated date at the item n 2 of this notice.



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6. ABOUT APPEAL

6.1. The candidate will be guaranteed the right to appeal against the approval entries and the release of the ranking list.

6.2. The appeal will be appropriately based, consistent and with logical argumentation.

6.3. The appeal will be aimed to the Admission Process Committee, being send to the e-mail: ppgfsc@contato.ufsc.br.

6.4. No late appeals will be accepted. No fax, mail and/or similar appeals will be accepted.

7. RANKING OF THE ADMISSION PROCESS

7.1. The final ranking of the candidate will follow the descending order of the punctuation taken.

7.2. If there's a tie in the punctuation, to tiebreaker will be decided by the analysis of the candidate's academic record.

7.3. The candidates will be ranked after the Committee's analysis of the Admission Process and the establishment of the minimum grade to the approval.

8. ABOUT THE VALIDITY OF THE ADMISSION PROCESS

8.1. The results of this admission process will be valid as the date of publication of the results until the date of realization of the next semester admission process.

9. GENERAL REGULATIONS

9.1. The approval in the admission process ensure to the candidate only the expectation of right to get in the PPGFSC/UFSC, becoming the implementation in this act as well the concession of the scholarship, conditioned to the fulfillment of legal and pertinent provisions, the strict ranking list, the committee's decision of the scholarship registered in minutes and about the expiration date of the admission process.

9.2. The call to admission in the master's program of PPGFSC/UFSC will be given by e-mail to the candidate, according to the e-mail registered at the on-line form.



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- 9.3. The fact of not sending the requested documents excludes the candidate of the admission process.
- 9.4. It will not be provided to the candidate any supporting document of the admission process ranking, counting to this purpose to the approval's final ranking of the admission process, published at the website and at the wall's PPGFSC/UFSC.
- 9.5. At any time may be canceled the registration and the entrance of the candidate in PPGFSC/UFSC, as long as verified the falsity at any certification and/or any irregularity in proofs or documents listed at the registration's submission *on-line*.
- 9.6. The registration in the admission process implies understanding and tacit acceptance of the established conditions in all contents of this notice and other regulatory communications of the admission process, which one the candidate will not claim for unfamiliarity.
- 9.7. The PPGFSC Coordination will contact the approved candidate, contemplated with scholarship or not, the mediation by e-mail informing in the online form to the realization of the pre-registration that occurs in the period of July 3, 2017 to July 21, 2017. Supposing that the candidate opts for not entering at the PPGFSC, may send e-mail to ppgfsc@contato.ufsc.br, informing the income waiver.
- 9.8. The candidate who wins a scholarship and does not do the pre-registration at the stipulated date will have the scholarship canceled and the PPGFSC's Coordination will contact the next candidate in the ranking list.
- 9.9. The candidate, when admitted at the master's program, may furnish, until 5 (five) business days before the beginning of the academic semester 2017/2, copy of the bachelor's degree or proof of grant of degree, or document that proves the grant of degree is fixed up to 30 (thirty) days after the beginning of the semester 2017/2 at PPGFSC/UFSC, defined by academic calendar of UFSC to the Graduate Programs.
- 9.10. The candidate admitted in the master's program who does not present at least one of the listed documents at the item 9.9, will have his/her *status* changed at the final results in the admission process to disqualified.
- 9.11. The PPGFSC/UFSC will notice, always where required, notices, complementary norms and official releases about the admission process.
- 9.12. The omission situations will be submitted to the Admission Process's Commission of the PPGFSC/UFSC.



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Florianópolis, May 3, 2017.

A handwritten signature in purple ink that reads "Ivan H. Bechtold". The signature is written in a cursive, flowing style.

IVAN HELMUTH BECHTOLD
Coordinator's Program of Graduate in Physics