



SERVIÇO PÚBLICO FEDERAL  
**UNIVERSIDADE FEDERAL DE SANTA CATARINA**  
**CENTRO DE CIÊNCIAS FÍSICAS E MATEMÁTICAS**  
**PROGRAMA DE PÓS-GRADUAÇÃO EM FÍSICA**  
CAMPUS UNIVERSITÁRIO REITOR JOÃO DAVID FERREIRA LIMA - TRINDADE  
CEP: 88040-900 - FLORIANÓPOLIS - SC  
TELEFONE (048) 3721-2308  
E-mail: ppgfsc@contato.ufsc.br

### **Notice nº 03/PPGFSC/2017**

## **ADMISSION PROCESS TO THE ENTRANCE AT THE PhD IN PHYSICS**

The Coordinator's Program in Physics of the Federal University of Santa Catarina (PPGFSC/UFSC), in exercise of his statutory duties attributed by the Normative Resolution nº. 05/CUn/2010, de 27 de abril de 2010 and by the Program's Internal Regulation, makes public and establishes the norms for the realization of the admission process destined to select candidates for the PhD Program.

### **1. PURPOSE**

1.1 This notice will initiate the admission process for the entrance in the PhD's Program which aims to provide a program of scientific and professional improvement through the advanced studies and scientific research.

### **2. TIMELINE**

- Release notice on the website and the program's wall: May 3, 2017;
- Application deadline to the admission process in the Graduate Program in Physics of UFSC: May 3, 2017 10 am; until June 5, 2017 5 pm;
- Approval of submissions: June 6, 2017 after 5 pm;
- Deadline for filing an appeal of the submissions' approval: from June 6, 2017 after 5 pm; until June 8, 2017 5 pm;
- Release of approval submissions after analyzing the filing of appeals: from June 9, 2017 5 pm;
- Final release: June 23, 2017 after 5 pm;
- Deadline to filing of appeal for the final release: from June 23, 2017 after 5 pm until June 25, 2017 5 pm;
- Final release after analyzing filing of appeals: June 30, 2017 after 5 pm;
- Deadline to make pre-registration: from July 3, 2017 to July 21, 2017.



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### 3. REGISTRATION

3.1. Eligible candidates may have a master's degree in Physics or in the field of exact sciences and/or engineering. This option will be denominated "PhD with master" at this notice.

3.2. The PPGFSC/UFSC can accept directly at the PhD's program, the candidate who has degree in physics or equivalent diploma even if there's no master's degree. This option will be denominated "direct PhD" at this notice.

3.3. To apply for the admission process in the PhD's program the candidate may follow these procedures:

a) **Fill the on-line form**, available at:

<http://ppgfsc.posgrad.ufsc.br/ficha-de-inscricao-on-line-do-processo-seletivo-doutorado/>

b) Attach to the on-line form the following documents:

- **Digitalized copy of a valid government issued identification with photo;**
- **Digitalized copy of graduated diploma (dual sided).** For the purpose of the submission in this admission process, exclusively to the candidate who opts in the on-line form "direct PhD", will be accept other documents certifying when that required education criteria will be met in a timely manner to registering at the PPGFSC/UFSC, date defined by UFSC academic calendar for the beginning of the semester 2017/2 to the Graduate Programs;
- **Digitalized copy of master's diploma (dual sided).** For the purpose of the submission in this admission process will be accept other documents certifying when that required education criteria will be met, in a timely manner to registering at the PPGFSC/UFSC, date defined by UFSC academic calendar for the beginning of the semester 2017/2 to Graduate Programs;
- **Digitalized copy of updated academic record from the graduation;**
- **Digitalized copy of updated academic record from the master;**
- **Digitalized copy of the Curriculum Lattes/CNPq** updated, available at <http://lattes.cnpq.br/> with all proof's copies. The foreign candidates can present a *curriculum vitae* in a free format.

3.4. The total size of all attached documents cannot be over 25 MB (twenty-five megabytes).

The candidates are encouraged to provide, up to 2 (two) recommendation letters from professors who knows the candidate. The letters have to be written in an appropriate form, available at:



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<http://ppgpsc.paginas.ufsc.br/files/2016/05/Carta-de-recomendacao.doc> and send to the e-mail: [ppgpsc@contato.ufsc.br](mailto:ppgpsc@contato.ufsc.br).

3.5. No late submissions will be accepted. No fax, mail and/or similar submissions will be accepted.

3.6. The candidate has to inform in the on-line form (see item 3.2) his/her inscription number in the *Exame Unificado de Pós-Graduações em Física – EUF* (Unified Physics Exams) and the month when took the EUF. Only one inscription number will be accepted, corresponding to any of the 5 (five) last editions of EUF, including the edition of EUF for the second semester 2017/2.

#### **4. ABOUT THE ADMISSION PROCESS**

4.1. The admission process to the PhD's candidates will consists in three partial grades: standardized grade of EUF (N1), evaluation of the *curriculum* (N2) and the punctuation of the master (N3).

4.2. The final grade (NF – *nota final*) will be done by the expression:  $NF = N1 + N2 + N3$ .

4.3. The normalized grade of EUF (N1) will be calculated by formula:

$N1 = [(Grade\ EUF \times 5.0) / (Median\ of\ EUF)]$ , where the “Median of EUF” refer to the median grade of EUF in the edition toked by the candidate. The grade N1 will be calculated until the second decimal place.

4.4. A candidate who has N1 lower than 1,5 (one comma five) will be disqualified.

4.5. The grade N2 consists analyzing the *curriculum vitae* of the candidate. The *curriculum vitae* has to be send with documents and the proof copies, which will be analyzed by the Admission Process Committee according to the following criteria:

a) Paper accepted at indexed journal: maximum of 1 (one) point per paper. It's necessary to present a copy of the first page's paper;

b) Complete academic works at annuals conference: maximum of 0,5 (zero comma five) points per work. It's necessary to present proof of submission and copy of the work;

c) Paper submitted to publication at indexed journal: maximum of 0,5 (zero comma five) points per work. It's necessary to present proof of submission and copy of the work;

d) Oral presentation in conferences: maximum of 0,3 (zero comma three) points per presentation;



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e) Others items: maximum of 1 (one) point to the sum of all items, including scientific initiation.

4.6. The maximum total punctuation of the grade N2 will be 4 (four) points.

4.7. Greater importance will be given to publications in which the candidate is the main author and for the publications linked to their research area.

4.8. The candidate who chooses the option “PhD with master” in the on-line form, the grade N3 will be calculated by the formula  $N3 = [2 - (M-24)*0.05]$ , where M is the number of past months between the beginning and the conclusion of the master’s program.

4.9. Counting time of grant, the candidate may furnish **document proving the date (month/year)** of admittance and completion of master’s program.

4.10. The candidate who doesn’t have yet the master’s degree may furnish a certificate from his/her advisor suggesting the date of the grant.

4.11. To the candidate who chooses in the on-line form the option “direct PhD” the grade N3 will be zero.

4.12. The candidate who chooses the option “direct PhD” in the *on-line* form may necessarily:

- a) Obtain final grade (NF) higher or equal to 7 (seven);
- b) Performed initiation in scientific research, or similar work, for a minimum period of 1 (one) year.

## 5. RESULTS RELEASE

5.1. The result of the admission process will be noticed by the internet at the address: [ppgfsc.posgrad.ufsc.br](http://ppgfsc.posgrad.ufsc.br) and at the wall of PPGFSC/UFSC according to the stipulates date at item n 2 of this notice.

## 6. ABOUT APPEAL

6.1. The candidate will be guaranteed the right to appeal against the approval entries and the release of the ranking.



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6.2. The appeal will be appropriately based, consistent and with logical argumentation.

6.3. The appeal will be aimed to the Admission Process Committee, being send to the e-mail: [ppgfsc@contato.ufsc.br](mailto:ppgfsc@contato.ufsc.br).

6.4. No late appeals will be accepted. No fax, mail and/or similar appeals will be accepted.

## **7. RANKING OF THE ADMISSION PROCESS**

7.1. The final ranking of the candidate will follow the descending order of the punctuation taken.

7.2. If there's a tie in the punctuation, to tiebreaker will be decided by the analysis of the candidate's academic record.

7.3. The candidates will be ranked after the Committee's analysis of the Admission Process and the establishment of the minimum grade to the approval.

## **8. ABOUT THE VALIDITY OF THE ADMISSION PROCESS**

8.1. The results of the admission process will be valid as the date of publication of the results until the date of realization of the next semester admission process.

## **9. GENERAL REGULATIONS**

9.1. The approval in the admission process ensure to the candidate only the expectation of right to get in the PPGFSC/UFSC, becoming the implementation in this act as well the concession of the scholarship, conditioned to the fulfillment of legal and pertinent provisions, the strictu ranking list, the committee's decision of the scholarship registered in minutes and about the expiration date of the admission process.

9.2. The call to admission in the master's program of PPGFSC/UFSC will be given by e-mail to the candidate, according to the e-mail registered at the on-line form.

9.3. The fact of not sending the requested documents excludes the candidate of the submission process.

9.4. It will not be provided to the candidate any supporting document of the admission process ranking, counting to this purpose to the approval's final ranking of the admission process, published at the website and at the wall's PPGFSC/UFSC.

9.5. At any time may be canceled the registration and the entrance of the candidate in PPGFSC/UFSC, as long as verified the falsity at any certification and/or any irregularity in proofs or documents listed at the registration's submissions on-line.



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9.6. The registration in the admission process implies understanding and tacit acceptance of the established conditions in all contents of this notice and other regulatory communications of the admission process, which one, the candidate will not claim for unfamiliarity.

9.7. The PPGFSC Coordination will contact the approved candidate, contemplated with scholarship or not, the mediation by e-mail informing in the on-line form to the realization of the pre-registration that occurs in the period of July 3, 2017 to July 21, 2017. Supposing that the candidate opts for not entering at the PPGFSC, may send e-mail to [ppgfsc@contato.ufsc.br](mailto:ppgfsc@contato.ufsc.br), informing the income waiver.

9.8. The candidate who wins a scholarship and does not do the pre-registration at the stipulated date will have the scholarship canceled and the PPGFSC's Coordination will contact the next candidate in the ranking list.

9.9. The candidate who chooses "PhD with master" to the admission process in the on-line form of PPGFSC/UFSC, when admitted in the PhD program may furnish until five business days before the beginning of the academic semester 2017/2, either copy of document that proves the master's completion or proof of the defense is fixed up to thirty days after the beginning of the semester 2017/2, defined by the academic calendar of the UFSC Graduate Programs.

9.10. The candidate who chooses the option "direct PhD" in the on-line form to the PPGFSC/UFSC admission process, when admitted in the PhD program, may furnish, until five business days before the beginning of the academic semester 2017/2, either a copy of graduation degree, proof of grant or document that proves the grant is fixed up to thirty days after the beginning of the semester 2017/2 defined by the academic calendar of the UFSC Graduate Programs.

9.11. The candidate admitted in the PhD's Program who does not furnish at least one of the listed documents at the item 9.9 or 9.10 of this notice, will have his/her *status* changed at the final results in the admission process to disqualified.

9.12. The PPGFSC/UFSC will notice, Always where required, notices, complementary norms and official releases about the admission process.

9.13. The omission situations will be submitted to the Admission Process's Commission of the PPGFSC/UFSC.



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Florianópolis May 3, 2017.

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